



Field Trip Leader and/or Birthday Party Host Application

Qualifications:

- Individuals must be at least 18 years of age.
- Position requires weekend availability for birthday party hosts and weekday availability for field trip coordinators Leaders
- High School Diploma or GED
- Experience in customer service
- The ability to learn field trip curriculum and successfully facilitate the curriculum during field trips
- Greet and welcome all participants, parents, and/or community members.
- Organize and facilitate games and/or activities.
- Answer questions and/or direct questions to the appropriate person.
- Communicate program information or needs to the participants, parents, and/or community members
- Be able to successfully share general department operational knowledge.
- Help to create and ensure a safe program environment which may include program set-up and clean-up and general cleaning

Name: _____ **Pronouns:** _____

Email address: _____ **Phone:** _____

Professional references:

Reference name & contact info: _____

Reference name & contact info: _____

Questions:

- 1. Why do you want to join the Living Arts & Science Center as an educator?**
- 2. Describe your past relevant experiences including your education, employment, teaching, and personal practice. Please attach an up-to-date resume and cover letter when submitting your application.**
- 3. What days and hours are you available for hosting birthday parties and guiding field trips?**

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, or educational history and other related matters as may be necessary for an employment decision. I hereby release employers, schools or, persons from all liability in responding to inquiries in connection with my application. In the event I am employed, I understand that false or misleading information given in my application or interviews may result in discharge.

Signature: _____

Date: _____